

MAX STERN CURATOR OF RESEARCH (C1432A)
LEONARD & BINA ELLEN ART GALLERY
2nd Call

Note: This is a three-year, full-time contract appointment.

SCOPE

Reporting to the Director of the Gallery, the incumbent will conduct research on the gallery's area of public engagement, curatorial projects with the aim of developing and deepening existing structures and developing new critical approaches and formats with a particular emphasis on the digital. The incumbent will also administer the Gallery's permanent collection, acquisitions and occasional related special project.

PRIMARY RESPONSIBILITIES

- Conduct research in relation to the Gallery's proposed curatorial projects to deepen and extend areas of investigation establishing bibliographies, reading lists, exhibition histories, list of resources and possible partnerships.
- Reflect on and propose new modes and formats of public engagement with a particular emphasis on the digital within the Gallery's curatorial orientation using an interdisciplinary approach.
- Seek out and maintain contacts with professors, researchers, curators and theorists across universities and research institutes in Montreal, in Canada and abroad if necessary.
- Investigate various funding possibilities and programs in relation to new programs and formats proposed; prepare related applications.
- Curate the Gallery's Sightings exhibition program and collaborate in the realization of occasional special projects.
- Manage the Gallery's Permanent Collection including its database and its conservation in keeping with collection management policies and best practices guidelines.
- Manage the gallery's internal and external permanent collection loan program, including transportation, insurance and installation.
- Respond to research and reproduction enquiries concerning the collection from faculty, administrators, students and external professionals.
- On a two to three-year basis and in consultation with the Director, propose acquisitions for purchase and assess offers of donation; prepare documentation and presentation to the Acquisition Committee and processes the occasional cultural property application.
- Perform other duties as required by the Director.

REQUIREMENTS

- Graduate degree in Art History, Curatorial Studies, Cultural Studies and two to four years' experience in contemporary programming and exhibition research.
- Diverse, interdisciplinary and intercultural knowledge of issues and discourses relating to contemporary art making, curating, public engagement and writing.
- Familiarity with both Anglo-American and French traditions of thought.
- Ability to determine appropriate tools of research and to use them to their full potential.
- Ability to work with existing platforms of dissemination and to mobilize knowledge in new ways with a particular emphasis on the digital.
- Ability to interact with a diversity of collaborators and colleagues.
- Excellent organizational skills and initiative.
- Excellent spoken and written English and French (Level 5) in order to pursue advanced research in both linguistic fields and to communicate effectively in both official languages with internal and external contacts.
- General knowledge of Canadian and Québécois 20th century art history.
- Knowledge of conservation procedures for both traditional and digital mediums.
- Good knowledge of Excel software and of Filemaker Pro; knowledge of Photoshop and InDesign is an asset.

IMPORTANT: The language and computer skills of short-listed candidates will be tested.

Please send your curriculum vitae with a covering letter by January 18 2019, to the attention of Elvira Fiorentino, Senior Advisor, Employment at hr-employment@concordia.ca . For instructions how to apply please consult <http://www.concordia.ca/hr/jobs/openings/apply.html>

Concordia University is committed to Employment Equity and encourages applications from women, aboriginal peoples, visible minorities, ethnic minorities, and persons with disabilities.